

User Guide

02.06 Waripanam system-MA-16-Revenue-Incomplete Online Payments Ver 3.0.0

For

Supply, delivery, installation, Commissioning, Training
and Maintenance of Enterprise Resource Planning
System (DMMC-ERP)

For

DEHIWALA MOUNT-LAVINIA MUNICIPAL COUNCIL

By

EMETSOFT (PVT) LTD

1. REVISION HISTORY

Date	Version	Description	Author
08-03-2022	0.0.1	Initial version	EMETSOFT IMP Team
26-04-2022	0.1.1	Modifications to the report	EMETSOFT IMP Team
28-04-2022	1.0.0	Final Release	Project Manager
19-05-2022	2.0.0	Enhancements for the manual	Project Manager
31-08-2025	3.0.0	Enhancements for the manual	Project Manager

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ENTERPRISE RESOURCE PLANNING (ERP)

Dehiwala Mount Lavinia Municipal Council

Welcome to the Easiest, Fastest, most Secure, FIRST & the ONLY ERP for the LGA sector

Incomplete Online Payments

(Quick user Guide)

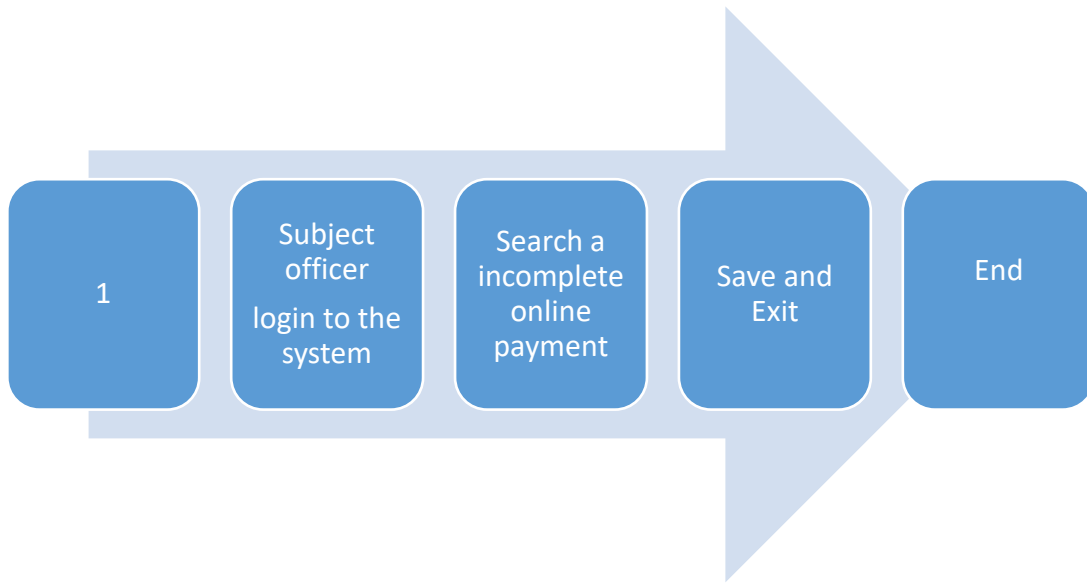


Waripanam Collection

Waripanam related
payment

[READ MORE](#)

3. THE PROCESS



Step 1: Login using your user name and password to the system

Log In to your account

Username

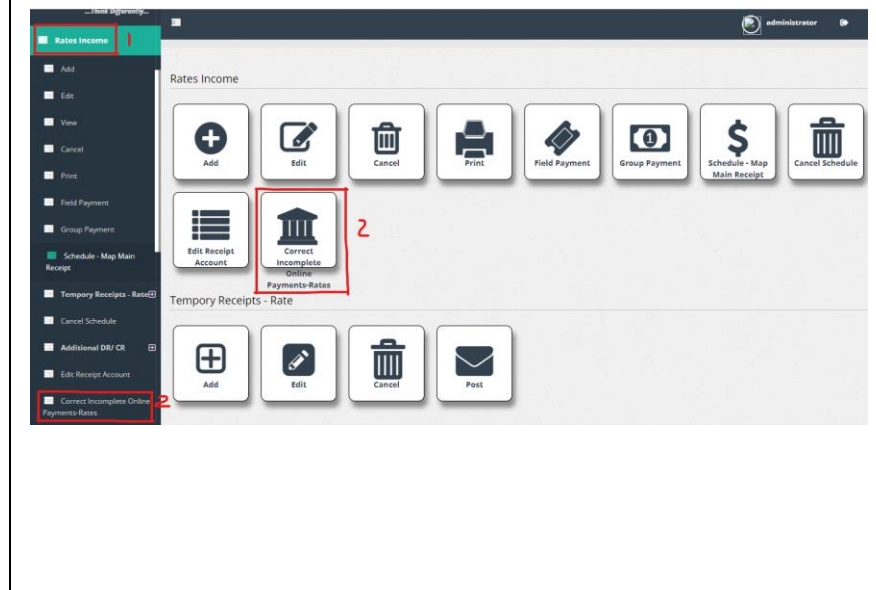
Password

☐ Advanced Options

Log In



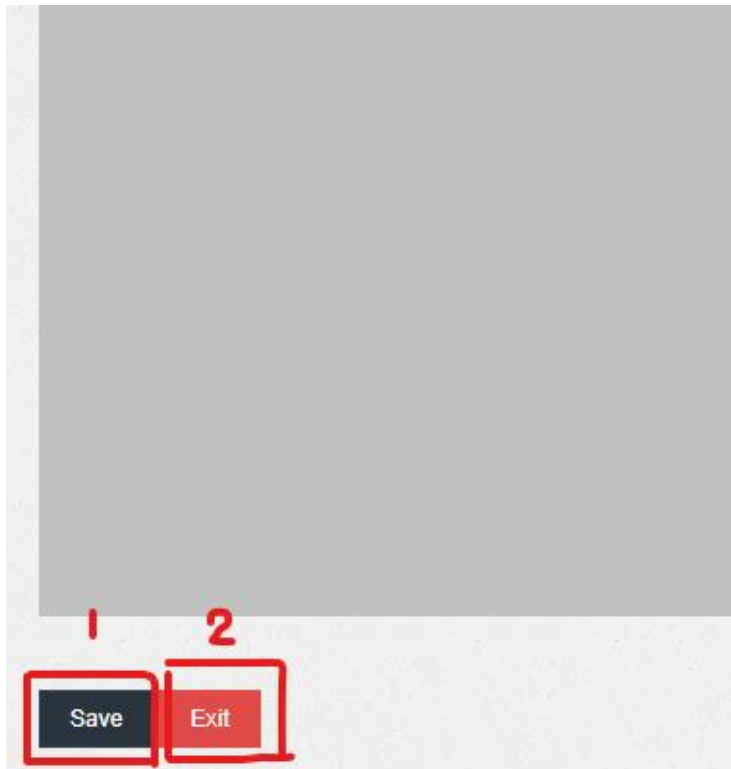
Step 2: Then click on Rates Income menu and then
Select Correct Incomplete Online Payments-Rates



Step 3: Then user will get Correct Incomplete Online Payments-Rates interface

1. Property ID : Enter the Property ID
2. Order ID : Enter the order ID
3. Email : Enter the email address

4. Amount : Enter the payment amount
5. From Date : Select the date from when to search
6. To Date : Select the date to when to search
7. Click on button top search
8. Put the tick if want to select all the displayed payments list



1. Save : By clicking can save the incomplete online payments
2. Exit : Go back to main dashboard

Step 4: Then user will get the online payments report

Click on Reports menu and then Detailed Reports and select Online Payment Report for Rate

Rate Reports

- Rate Reports
 - Detailed Reports
 - Daily Receipt Analysis
 - Daily Receipt Analysis With MOP(Detail)
 - Daily Receipt Analysis With MOP(Summary)
 - Counterwise Balance Summary
 - Daily Receipt Analysis (Temporary)
 - Daily Receipt Analysis By Day
 - Daily Income Analysis
 - Daily Income(By Accounts)
 - Field Officer Schedule
 - View Receipt
 - Receipt Analysis Summary By Division
 - Online Payment Report for Rate/ Billing
 - Miscellaneous Income Report

From Date: 3/14/2022 To Date: 3/14/2022
Main Heading: DMMC Sub Heading: Dehivala

View Report
PDF format

Rate Reports

- Rate Reports
 - Detailed Reports
 - Daily Receipt Analysis
 - Daily Receipt Analysis With MOP(Detail)
 - Daily Receipt Analysis With MOP(Summary)
 - Counterwise Balance Summary
 - Daily Receipt Analysis (Temporary)
 - Daily Receipt Analysis By Day
 - Daily Income Analysis
 - Daily Income(By Accounts)
 - Field Officer Schedule
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 - Receipt Analysis Summary By Division
 - Online Payment Report for Rate/ Billing
 - Miscellaneous Income Report

Payment Type: All, Rate, Other Revenue
From Date: 1/1/2022 To Date: 3/31/2022
Main Heading: DMMC Sub Heading: Dehivala

View Report
PDF format

1. Select the payment type (All, Rates, Other Revenue)
2. From Date : Select the date from where to start
3. To Date : Select the date from where to stop
4. Main Heading : Select the main heading of the report
5. Sub Heading : Select the sub heading of the report
6. View Report : By clicking can view the Report
7. Put the tick if want to take the report in PDF format